

Application for temporary authority

Office of Liquor and Gaming Regulation

Department of Justice and Attorney-General

<div style="border: 1px solid black; border-radius: 15px; padding: 5px;"> <p>Office use only</p> <p>Date received _____</p> <p>Receipt no. _____</p> <p>Amount received _____</p> </div> <p>Fees: To find out the current application fee go to www.olgr.qld.gov.au</p>	<p>Instructions Please complete in BLOCK letters. Attach extra pages if needed. If you need help completing this form, visit our website www.olgr.qld.gov.au or contact the Office of Liquor and Gaming Regulation (OLGR) on 13 QGOV (13 74 68).</p> <p>Privacy statement – please read OLGR is collecting the information on this form to assess your application for temporary authority. This information is authorised by section 105 of the <i>Liquor Act 1992</i>. This information will only be accessed by authorised employees within the department. Business information is placed on a register that may be inspected by the public, authorised by section 43 of the <i>Liquor Act 1992</i>. Your information will not be disclosed to any other parties unless authorised or required by law.</p> <p>Warning False or misleading statements will attract a maximum penalty of 100 penalty units or six months imprisonment and may lead to immediate cancellation of licence.</p> <p>Copyright protects this document. The State of Queensland has no objection to this material being reproduced, made available online or electronically, but only if it is recognised as the owner of copyright and this material remains unchanged.</p>
--	--

Part A – Requirements	
	<p>This form is to be completed if licensed premises is temporarily moving to a new location (e.g. if the current premises is being rebuilt, refurbished or is damaged by fire). You may also need to complete Form 23 ‘Application to alter, rebuild or change the premises’ if you are making structural changes to the current premises.</p>

Part B – Details	
Section 1 Licensee details	Licensee (as shown on licence document)
Section 2 Premises details	Premises name Premises address Locality/suburb State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Phone Fax Mobile Email
Section 3 Liquor licence no.	Liquor licence no. (as shown on licence document)
Section 4 Premises details	Why is the licensed premises currently not fit for business?

<p>Section 5</p> <p>Proposed dates of refurbishment/rebuilding</p>	<p>What are the proposed dates for:</p> <ul style="list-style-type: none"> • Commencement? <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small> • Completion? <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small>
<p>Section 6</p> <p>Resume trading proposed date</p>	<p>What is the proposed date for resumption of trading in the licensed premises?</p> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small>
<p>Section 7</p> <p>Premises address for temporary authority</p>	<p>Address of premises for temporary authority.....</p> <p>.....</p> <p>Locality/suburbState <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>
<p>Section 8</p> <p>Areas intended for trading</p>	<p>Describe the areas intended for trading</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Section 9</p> <p>Documents to be lodged with this application</p>	<p>You must lodge the following documentation with this application:</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2 × 1:100 scale layout plans of the temporary premises; and <input type="checkbox"/> Site plan, showing the location of the temporary premises and neighbouring premises; and <input type="checkbox"/> Map of the area showing the temporary premises in relation to the current licensed premises <p>Are these documents attached?</p> <ul style="list-style-type: none"> <input type="checkbox"/> No – do not lodge this application until they are available and attached <input type="checkbox"/> Yes – go to Section 10
<p>Section 10</p> <p>Real property description</p>	<p>Real property description of temporary premises</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Section 11</p> <p>Entertainment at temporary premises</p>	<p>Are you proposing to conduct entertainment at the temporary premises?</p> <ul style="list-style-type: none"> <input type="checkbox"/> No – go to Section 13 <input type="checkbox"/> Yes – give details of the type and location of entertainment, including the extent of amplification that may be used <p>.....</p> <p>.....</p>

<p>Section 12 Acoustic report</p>	<p>You must attach an acoustic report by a qualified sound engineer. Is this report attached?</p> <p><input type="checkbox"/> No – this application cannot be finalised until an acoustic report is lodged</p> <p><input type="checkbox"/> Yes – go to Section 13</p>
<p>Section 13 Commercial hotel licence</p>	<p>Is this application in respect of a commercial hotel licence?</p> <p><input type="checkbox"/> No – go to Section 15</p> <p><input type="checkbox"/> Yes – go to Section 14</p>
<p>Section 14 Trading of bottle shops during the temporary authority</p>	<p>If you operate one or more detached bottle shops, do you wish trading to continue in those shops during the temporary authority?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes</p>
<p>Section 15 Consent of owner of freehold of temporary premises</p> <p>Note: evidence of power of attorney must be provided if signing on behalf of an owner.</p>	<p>As landlord of the premises described in Section 7 of this form, I consent to this application for a temporary authority.</p> <p>Name.....</p> <p>Address.....</p> <p>Locality/suburb State <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> Postcode <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p> <p>Signature.....</p> <p>Date <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> <small>D D M M Y Y Y Y</small></p>
<p>Section 16 Signature of licensee</p>	<p>I understand that no trading may take place in the temporary premises until the following documents are lodged:</p> <p><input type="checkbox"/> Letter of clearance from the Queensland Fire and Rescue Service</p> <p><input type="checkbox"/> [if food is to be provided in the temporary premises] Letter of clearance issued by the local authority under the <i>Food Regulation 2006</i> for the proposed temporary premises</p> <p>Name.....</p> <p>Signature.....</p> <p>Date <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> <small>D D M M Y Y Y Y</small></p>
<p>Section 17 Police endorsement</p>	<p>I, of station received this application on <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> <small>D D M M Y Y Y Y</small></p> <p><input type="checkbox"/> I object – please send a written report outlining your reasons</p> <p><input type="checkbox"/> I do not object to this application for a temporary authority.</p> <p>Name</p> <p>Position.....</p> <p>Signature.....</p> <p>Date <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> <small>D D M M Y Y Y Y</small></p>

Section 18

**Council
endorsement**

I, of station

received this application on / /
D D M M Y Y Y Y

I object – please send a written report outlining your reasons

I do not object

to this application for a temporary authority.

Name

Position

Signature.....

Date / /
D D M M Y Y Y Y

Part C – Lodgement and fee payment

Payment details

Lodging applications

Please lodge the completed application, any supporting documentation and fees at OLGR at the address below or any OLGR office at Gold Coast (Southport), Sunshine Coast (Maroochydore), Toowoomba, Wide Bay, Rockhampton, Mackay, Mount Isa, Townsville or Cairns. Call 13 QGOV (13 74 68) for addresses or visit our website www.olgr.qld.gov.au

By mail: Office of Liquor and Gaming Regulation
Locked Bag 180
City East Qld 4002

In person: Office of Liquor and Gaming Regulation
Upper Plaza, 33 Charlotte Street
Brisbane Qld 4000

Payment type:

- Money order
 Cheque – make cheque payable to Office of Liquor and Gaming Regulation
 Credit card – charge my:

Mastercard VISA

Credit card no.

Cardholder's name

Amount authorised \$ Expiry date

Signature

A receipt will not be issued unless specifically requested.