

APPLICATION FOR TEMPORARY AUTHORITY

This form is to be completed if licensed premises is temporarily moving to a new location (for example, if the current premises is being rebuilt, refurbished or is damaged by fire). You may also need to complete *Form 23 – Application to Alter, Rebuild or Change the Premises* if you are making structural changes to the current premises.

Office Use Only

Date received

Receipt No

Amount received

Instructions

Please complete in **BLOCK** letters. Attach extra pages if needed. If you need help completing this form, visit our website www.olgr.qld.gov.au or contact the Office of Liquor, Gaming and Racing on 13 13 04.

Privacy Statement – Please read

The Department is collecting information, including personal information, for the purposes of the *Liquor Act 1992*. In accordance with the legislation, some personal information may be passed to the Queensland Police Service to assist with criminal history searches, and business information is placed on a register that may be inspected by the public. In other instances, information on this form can be disclosed without your consent where authorised or required by law.

Fees:

To find out the current application fee go to www.olgr.qld.gov.au

Warning: False or misleading statements will attract a maximum penalty of 100 penalty units or 6 months imprisonment and may lead to immediate cancellation of licence.

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**Section 1
Licensee
details**

Licensee (as shown on licence document)

.....

**Section 2
Premises
details**

Name of premises

Postal address of premises

Locality/Suburb State Postcode

Phone Fax

Mobile Email

**Section 3
Liquor licence
number**

Liquor licence number (as shown on licence document)

**Section 4
Licensed
premises
details**

Attach separate sheet if necessary

Why is the licensed premises currently not fit for business?

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.....

.....

<p>Section 5 Proposed dates of refurbishment or rebuilding</p>	<p>If the premises is being rebuilt or refurbished, what is the proposed date for commencement? <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small></p> <p>completion? <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small></p>
<p>Section 6 Proposed date for resumption of trading</p>	<p>What is the proposed date for resumption of trading in the licensed premises? <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small></p>
<p>Section 7 Address of premises for temporary authority</p>	<p>Address of premises for temporary authority..... Locality/Suburb State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>
<p>Section 8 Areas intended for trading</p>	<p>Describe the areas intended for trading</p>
<p>Section 9 Documents to be lodged with this application</p>	<p>You must lodge the following documentation with this application: a) 2 x 1:100 scale layout plans of the temporary premises; b) a site plan, showing the location of the temporary premises and neighbouring premises; and c) a map of the area showing the temporary premises in relation to the current licensed premises</p> <p>Are these documents attached? <input type="checkbox"/> No – Do not lodge this application until they are available and attached <input type="checkbox"/> Yes – Go to Section 10</p>
<p>Section 10 Real property description</p>	<p>Real property description..... </p>
<p>Section 11 Entertainment at temporary premises</p>	<p>Are you proposing to conduct entertainment at the temporary premises? <input type="checkbox"/> No – Go to Section 13 <input type="checkbox"/> Yes – Give details of the type and location of entertainment, including the extent of amplification that may be used </p>

<p>Section 12 Acoustic report</p>	<p>You must attach an acoustic report by a qualified sound engineer. Is this report attached?</p> <p><input type="checkbox"/> No – This application cannot be finalised until an acoustic report is lodged</p> <p><input type="checkbox"/> Yes – Go to Section 13</p>
<p>Section 13 Commercial hotel licence</p>	<p>Is this application in respect of a commercial hotel licence?</p> <p><input type="checkbox"/> No – Go to Section 15</p> <p><input type="checkbox"/> Yes – Go to Section 14</p>
<p>Section 14 Trading of bottle shops during the temporary authority</p>	<p>If you operate one or more detached bottle shops, do you wish trading to continue in those shops during the temporary authority?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes</p>
<p>Section 15 Consent of owner of freehold of temporary premises</p> <p>Note: Evidence of power of attorney must be provided if signing on behalf of an owner</p>	<p>As landlord of the premises described in Section 7 of this form, I consent to this application for a temporary authority.</p> <p>Name</p> <p>Address</p> <p>Locality/Suburb State <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> Postcode <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p> <p>Signature Date <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> <small>D D M M Y Y Y Y</small></p>
<p>Section 16 Signature of licensee</p>	<p>I understand that no trading may take place in the temporary premises until the following documents are lodged:</p> <p>a) a letter of clearance from the Queensland Fire and Rescue Service</p> <p>b) if food is to be provided in the temporary premises – a letter of clearance issued by the Local Authority under the <i>Food Regulation 2006</i> for the proposed temporary premises.</p> <p>Name</p> <p>Signature Date <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> <small>D D M M Y Y Y Y</small></p>

Section 17
Police
endorsement

I, of station

received this application on / /
D D M M Y Y Y Y

I object – Please send a written report outlining your reasons

I do not object

to this application for a temporary authority.

Name Position

Signature Date / /
D D M M Y Y Y Y

Section 18
Council
endorsement

I, of

received this application on / /
D D M M Y Y Y Y

I object – Please send a written report outlining your reasons

I do not object

to this application for a temporary authority.

Name Position

Signature Date / /
D D M M Y Y Y Y

Lodgement
details

Please lodge the completed application, any supporting documentation and fees at the Office of Liquor, Gaming and Racing at the address below or any Office of Liquor, Gaming and Racing office at Gold Coast (Southport), Sunshine Coast (Maroochydore), Toowoomba, Wide Bay, Rockhampton, Mackay, Mt Isa, Townsville or Cairns. The counter is open Monday to Friday, 8:30am to 4:30pm.

By mail: Locked Bag 180, City East Q 4002

In person: Office of Liquor, Gaming and Racing, Level 4, 33 Charlotte Street, Brisbane Qld 4000
or your nearest regional office

Payment details

Payment Type:

- Money Order
- Cheque — *Make cheque payable to Office of Liquor, Gaming and Racing*
- Credit Card – Charge my:

Mastercard VISA

Credit Card No.

Cardholder's Name:

Amount Authorised: \$ Expiry Date:

Signature:

A receipt will not be issued unless specifically requested.