

APPLICATION FOR A DETACHED BOTTLE SHOP

Office Use Only

Date received

Receipt No

Amount received

Instructions

Please complete in **BLOCK** letters. Attach extra pages if needed. If you need help completing this form, visit our website www.olgr.qld.gov.au or contact the Office of Liquor, Gaming and Racing on 13 13 04.

Privacy Statement – Please read

The Department is collecting information, including personal information, for the purposes of the *Liquor Act 1992*. In accordance with the legislation, some personal information may be passed to the Queensland Police Service to assist with criminal history searches, and business information is placed on a register that may be inspected by the public. In other instances, information on this form can be disclosed without your consent where authorised or required by law.

Warning: False or misleading statements will attract a maximum penalty of 100 penalty units or 6 months imprisonment and may lead to immediate cancellation of licence.

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Fees:

To find out the current application fee go to www.olgr.qld.gov.au

**Section 1
Licensee
details**

Licensee (as shown on licence document)

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**Section 2
Details of
main hotel
premises**

Name of premises

Address of premises

Locality/Suburb State Postcode

Phone Fax

Mobile Email

**Section 3
Liquor licence
number**

Liquor licence number (as shown on licence document)

**Section 4
Address of
proposed
bottle shop**

Address of proposed bottle shop

.....

Locality/Suburb State Postcode

**Section 5
New Tenancy
details**

Give details of tenancy (e.g. 3 x 3 year lease)

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Section 6
Distance of proposed bottle shop

Distance by road from proposed bottle shop in relation to main premises?
(Please include details of the route taken. Please note the proposed detached bottle shop must not be more than 10km by road from the main licensed premises)

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Section 7
Floor area of proposed bottle shop

Floor area of proposed bottle shop (in m²)
(Please note the floor area must not exceed 150m²)

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Section 8
Trading hours

What hours do you intend to trade daily?
(If you wish to trade prior to 10.00am, an application for Approved Extended Hours is also required)

DAY(S)	HOURS
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

Section 9
Real property details

Real property description of proposed bottle shop (as shown on Certificate of Title, contract or lease)

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Section 10
Plan of proposed bottle shop

You must lodge a 1:100 scale plan of the proposed bottle shop showing the total size and layout. Is it attached?

No – **Do not lodge this application until such time as a plan is attached.**

Yes – **Go to Section 11**

Section 11
Evidence of intended use as bottle shop

You must have evidence that your intended use of the proposed site as a bottle shop is permitted under the relevant town plan. Is this evidence attached?

No – **Go to Section 12**

Yes – **Go to Section 13**

<p>Section 12 Lodgement of application with relevant local authority</p>	<p>Have you lodged an application with the relevant local authority?</p> <p><input type="checkbox"/> No – When will you lodge an application?.....</p> <p><input type="checkbox"/> Yes – When did you lodge the application?</p>
<p>Section 13 Location of bottle shop</p>	<p>Is the proposed bottle shop located in a complex which includes a petrol outlet/fuel depot?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – You will also need to submit Form 31, Site Assessment</p>
<p>Section 14 Consent of freehold owner of bottle shop</p>	<p>I / We,</p> <p>of.....</p> <p>as owner of the proposed bottle shop, consent to this application, and agree to hold no claim or entitlement to the benefit of the applicant's commercial hotel licence.</p> <p>Signature</p> <p>Date <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p>
<p>Section 15 Minimum requirements for lodging applications</p>	<p>Applications will be RETURNED to the applicant or their solicitor/consultant if the minimum requirements listed below are not lodged with the application. This includes completion of all relevant questions on the application form.</p> <p><input type="checkbox"/> Completed application form</p> <p><input type="checkbox"/> Prescribed application fee</p> <p><input type="checkbox"/> Standard community impact statement (CIS). (It should be noted that during the course of the application, a FULL community impact statement may be required.)</p> <p><input type="checkbox"/> Layout plan (scale 1:100) showing the total size and layout</p> <p><input type="checkbox"/> A plan or sketch showing the location of the proposed bottle shop in relation to adjacent buildings and the nearest residential premises</p>
<p>Section 16 Signature of licensee</p>	<p><input type="checkbox"/> All questions have been answered.</p> <p><input type="checkbox"/> All attachments are included.</p> <p><input type="checkbox"/> This use of the site as a bottle shop is a permitted use under the local authority town plan.</p> <p><input type="checkbox"/> The bottle shop is to be operated by me and no other party.</p> <p>Name</p> <p>Signature</p> <p>Date <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p>
<p>Lodgement details</p>	<p>Please lodge the completed application, any supporting documentation and fees at the Office of Liquor, Gaming and Racing at the address below or any Office of Liquor, Gaming and Racing office at Gold Coast (Southport), Sunshine Coast (Maroochydore), Toowoomba, Wide Bay, Rockhampton, Mackay, Mt Isa, Townsville or Cairns. The counter is open Monday to Friday, 8:30am to 4:30pm.</p> <p>By mail: Locked Bag 180, City East Q 4002</p> <p>In person: Office of Liquor, Gaming and Racing, Level 4, 33 Charlotte Street, Brisbane Qld 4000 or your nearest regional office</p>

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Payment details

Payment Type:

- Money Order
- Cheque — *Make cheque payable to Office of Liquor, Gaming and Racing*
- Credit Card – Charge my:

Mastercard VISA

Credit Card No.

Cardholder's Name:

Amount Authorised: \$ Expiry Date:

Signature:

A receipt will not be issued unless specifically requested.