

Application for a detached bottle shop

Office of Liquor and Gaming Regulation

Department of Justice and Attorney-General

Office use only

Date received _____

Receipt no. _____

Amount received _____

Fees:
To find out the current application fee go to www.olgr.qld.gov.au

Instructions

Please complete in BLOCK letters. Attach extra pages if needed. If you need help completing this form, visit our website www.olgr.qld.gov.au or contact the Office of Liquor and Gaming Regulation (OLGR) on 13 QGOV (13 74 68).

Privacy statement – please read

OLGR is collecting the information on this form to assess your application for a detached bottle shop. This information is authorised by section 105 of the *Liquor Act 1992*. This information will only be accessed by authorised employees within the department. Business information is placed on a register that may be inspected by the public, authorised by section 43 of the *Liquor Act 1992*. Your information will not be disclosed to any other parties unless authorised or required by law.

Warning

False or misleading statements will attract a maximum penalty of 100 penalty units or six months imprisonment and may lead to immediate cancellation of licence.

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Part A – Details

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| Section 1 Licensee details | Licensee (as shown on licence document) |
| Section 2 Main hotel premises details | Liquor licence no. (as shown on licence document) Premises name Premises address Locality/suburb State <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Postcode <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Postal address of premises Locality/suburb State <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Postcode <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Section 3 Contact details | Contact name Phone Fax Mobile Email |
| Section 4 Proposed bottle shop address | Proposed bottle shop address Locality/suburb State <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Postcode <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Section 5 New tenancy details | Give details of tenancy (e.g. 3 × 3 year lease) |

| <p>Section 6</p> <p>Distance of proposed bottle shop</p> | <p>Distance by road from proposed bottle shop in relation to main premises?</p> <p>(Please include details of the route taken. Note: the proposed detached bottle shop must not be more than 10 km by road from the main licensed premises)</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> | | | | | | | | | | | | | | | | |
|--|---|-------|-------|--------|--|---------|--|-----------|--|----------|--|--------|--|----------|--|--------|--|
| <p>Section 7</p> <p>Floor area of proposed bottle shop</p> | <p>Floor area of proposed bottle shop (in m²) (Note: the floor area must not exceed 150m²)</p> <p>.....</p> <p>.....</p> | | | | | | | | | | | | | | | | |
| <p>Section 8</p> <p>Trading hours</p> | <p>What hours do you intend to trade daily?</p> <p>(If you wish to trade prior to 10 am and/or after 10 pm, Form 9 'Application for approved extended hours' is also required)</p> <table border="1" data-bbox="371 853 1283 1245"> <thead> <tr> <th>Day/s</th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>Monday</td> <td></td> </tr> <tr> <td>Tuesday</td> <td></td> </tr> <tr> <td>Wednesday</td> <td></td> </tr> <tr> <td>Thursday</td> <td></td> </tr> <tr> <td>Friday</td> <td></td> </tr> <tr> <td>Saturday</td> <td></td> </tr> <tr> <td>Sunday</td> <td></td> </tr> </tbody> </table> | Day/s | Hours | Monday | | Tuesday | | Wednesday | | Thursday | | Friday | | Saturday | | Sunday | |
| Day/s | Hours | | | | | | | | | | | | | | | | |
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| Saturday | | | | | | | | | | | | | | | | | |
| Sunday | | | | | | | | | | | | | | | | | |
| <p>Section 9</p> <p>Real property details</p> | <p>Real property description of proposed bottle shop (as shown on certificate of title, contract or lease)</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> | | | | | | | | | | | | | | | | |
| <p>Section 10</p> <p>Plan of proposed bottle shop</p> | <p>You must lodge a 1:100 scale plan of the proposed bottle shop showing the total size and layout. Is it attached?</p> <p><input type="checkbox"/> No – do not lodge this application until such time as a plan is attached</p> <p><input type="checkbox"/> Yes – go to Section 11</p> | | | | | | | | | | | | | | | | |
| <p>Section 11</p> <p>Evidence of intended use as bottle shop</p> | <p>You must have evidence that your intended use of the proposed site as a bottle shop is permitted under the relevant town plan. Is this evidence attached?</p> <p><input type="checkbox"/> No – go to Section 12</p> <p><input type="checkbox"/> Yes – go to Section 13</p> | | | | | | | | | | | | | | | | |

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|---|---|
| <p>Section 12</p> <p>Lodgement of application with relevant local authority</p> | <p>Have you lodged an application with the relevant local authority?</p> <p><input type="checkbox"/> No – when will you lodge an application?</p> <p><input type="checkbox"/> Yes – when did you lodge the application?</p> |
| <p>Section 13</p> <p>Location of bottle shop</p> | <p>Is the proposed bottle shop located in a complex which includes a petrol outlet/fuel depot?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – you will also need to submit Form 31 'Site assessment'</p> |
| <p>Section 14</p> <p>Consent of freehold owner of bottle shop</p> | <p>I / we,</p> <p>of.....</p> <p>as owner of the proposed bottle shop, consent to this application, and agree to hold no claim or entitlement to the benefit of the applicant's commercial hotel licence.</p> <p>Signature.....</p> <p>Date <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p> <p style="text-align: center;"><small>D D M M Y Y Y Y</small></p> |
| <p>Section 15</p> <p>Minimum requirements for lodging applications</p> | <p>Applications will be returned to the applicant or their solicitor/consultant if the minimum requirements listed below are not lodged with the application. This includes completion of all relevant questions on the application form.</p> <p><input type="checkbox"/> Completed application form</p> <p><input type="checkbox"/> Prescribed application fee</p> <p><input type="checkbox"/> Standard Community Impact Statement (CIS). (It should be noted that during the course of the application, a full CIS may be required)</p> <p><input type="checkbox"/> Layout plan (scale 1:100) showing the total size and layout</p> <p><input type="checkbox"/> A plan or sketch showing the location of the proposed bottle shop in relation to adjacent buildings and the nearest residential premises</p> <p><input type="checkbox"/> Risk Assessed Management Plan (RAMP) (Information on the requirements for a RAMP can be located in a fact sheet available from OLGR or from the website www.olgr.qld.gov.au)</p> |
| <p>Section 16</p> <p>Signature of licensee</p> | <p>I acknowledge that:</p> <p><input type="checkbox"/> All questions have been answered</p> <p><input type="checkbox"/> All attachments are included</p> <p><input type="checkbox"/> This use of the site as a bottle shop is a permitted use under the local authority town plan</p> <p><input type="checkbox"/> The bottle shop is to be operated by me and no other party</p> <p>Name</p> <p>Signature.....</p> <p>Date <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p> <p style="text-align: center;"><small>D D M M Y Y Y Y</small></p> |

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Part C – Lodgement and fee payment

Payment details

Lodging applications

Please lodge the completed application, any supporting documentation and fees at OLGR at the address below or any OLGR office at Gold Coast (Southport), Sunshine Coast (Maroochydore), Toowoomba, Wide Bay, Rockhampton, Mackay, Mount Isa, Townsville or Cairns. Call 13 QGOV (13 74 68) for addresses or visit our website www.olgr.qld.gov.au

By mail: Office of Liquor and Gaming Regulation
Locked Bag 180
City East Qld 4002

In person: Office of Liquor and Gaming Regulation
Upper Plaza, 33 Charlotte Street
Brisbane Qld 4000

Payment type:

- Money order
 Cheque – make cheque payable to Office of Liquor and Gaming Regulation
 Credit card – charge my:

Mastercard VISA

Credit card no.

Cardholder's name

Amount authorised \$ Expiry date

Signature

A receipt will not be issued unless specifically requested.