

APPLICATION FOR ONE-OFF EXTENDED HOURS PERMIT

PLEASE NOTE: Section 5 of the Liquor Regulation 2002 provides that this application MUST be lodged 21 days in advance. Applications that are not lodged 21 days in advance will not be processed.

Office Use Only

Date received

Receipt No

Amount received

Instructions

Please complete in **BLOCK** letters. Attach extra pages if needed. If you need help completing this form, visit our website www.olgr.qld.gov.au or contact the Office of Liquor, Gaming and Racing on 13 13 04.

Privacy Statement – Please read

The Department is collecting information, including personal information, for the purposes of the *Liquor Act 1992*. In accordance with the legislation, some personal information may be passed to the Queensland Police Service to assist with criminal history searches, and business information is placed on a register that may be inspected by the public. In other instances, information on this form can be disclosed without your consent where authorised or required by law.

Warning: False or misleading statements will attract a maximum penalty of 100 penalty units or 6 months imprisonment and may lead to immediate cancellation of licence.

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Fees:

To find out the current application fee go to www.olgr.qld.gov.au

Section 1 Premises details

Name of premises

Address of premises

Locality/Suburb State Postcode

Postal address.....

Locality/Suburb State Postcode

Section 2 Liquor licence number

Liquor licence number (as shown on licence document)

Section 3 Contact details for this application

Name of contact person

Address

Phone Fax

Mobile Email

Section 4 Type of function/event

Name or type of function/event the hours are required for

.....

Section 5 Licensed premises details	<p>Will the extended hours apply to part of the licensed premises or the whole of the licensed premises?</p> <p><input type="checkbox"/> Whole</p> <p><input type="checkbox"/> Part – Please provide further details</p> <p>.....</p>																		
Section 6 Function/event attendance	<p>Is the function/event open to:</p> <p><input type="checkbox"/> General public</p> <p><input type="checkbox"/> Members and guests</p> <p>Estimated attendance to function/event</p>																		
Section 7 Current approved hours	<p>What are the current approved hours?</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 33%;">DAY</th> <th style="width: 33%;">DATE</th> <th style="width: 33%;">TIME</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	DAY	DATE	TIME															
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Section 8 Extension details	<p>When do you need the extension for?</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 33%;">DAY</th> <th style="width: 33%;">DATE</th> <th style="width: 33%;">TIME</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	DAY	DATE	TIME															
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Section 9 Requested extension of trading hours	<p>Is the requested extension of trading hours for the period before 10am?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – You are only eligible for 4 permits per calendar year for this trading period. If you have already had approval for 4 dates, this application will not proceed.</p> <p>Note: Specific requirements apply to the conduct of trading prior to 10am. Please refer to fact sheets available on the Office of Liquor, Gaming and Racing’s website.</p> <p>Is the requested extension of trading hours for the period beyond 12midnight?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – You are only eligible for 12 permits per calendar year for this period. If you have already had approval for 12 dates, this application will not proceed.</p>																		
Section 10 Entertainment details	<p>Will the function/event involve amplified entertainment?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – Please give details of the type(s) of entertainment</p> <p>.....</p>																		

<p>Section 11 Security</p>	<p>Number of security staff/persons to be provided</p>
<p>Section 12 Adult entertainment permit details</p>	<p>Have you applied for or do you intend to apply for an adult entertainment permit (to provide sexual or explicit entertainment) in association with this permit?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – When did you or when do you intend to lodge an application for an adult entertainment permit?</p> <p>.....</p>
<p>Section 13 Licensee signature and declaration</p>	<p>I have checked the answers I have given and state that they are true and correct in every detail. NOTE: It is an offence to supply incorrect or misleading information.</p> <p>Name</p> <p>Signature</p> <p>Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>
<p>Section 14 Police endorsement</p> <p>You must take this application to the local police station</p>	<p>I, of station received this application on <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p><input type="checkbox"/> I object – Please send a written report outlining your reasons</p> <p><input type="checkbox"/> I do not object</p> <p>to this application for a one-off extended hours permit.</p> <p>Name Position</p> <p>Signature Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>
<p>Lodgement details</p>	<p>Please lodge the completed application, any supporting documentation and fees at the Office of Liquor, Gaming and Racing at the address below or any Office of Liquor, Gaming and Racing office at Gold Coast (Southport), Sunshine Coast (Maroochydore), Toowoomba, Wide Bay, Rockhampton, Mackay, Mt Isa, Townsville or Cairns. The counter is open Monday to Friday, 8:30am to 4:30pm.</p> <p>By mail: Locked Bag 180, City East Q 4002</p> <p>In person: Office of Liquor, Gaming and Racing, Level 4, 33 Charlotte Street, Brisbane Qld 4000 or your nearest regional office</p>
<p>Payment details</p>	<p>Payment Type:</p> <p><input type="checkbox"/> Money Order</p> <p><input type="checkbox"/> Cheque – <i>Make cheque payable to Office of Liquor, Gaming and Racing</i></p> <p><input type="checkbox"/> Credit Card – Charge my:</p> <p><input type="checkbox"/> Mastercard <input type="checkbox"/> VISA</p> <p>Credit Card No. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p>Cardholder's Name:</p> <p>Amount Authorised: \$ Expiry Date:</p> <p>Signature:</p> <p>A receipt will not be issued unless specifically requested.</p>