

*Gaming Machine Act 1991 (S.94)*

## **Notice of Change of Executive Officer or Secretary of Body Corporate**

### **PRIVACY STATEMENT**

The Queensland Office of Gaming Regulation is collecting the information on this form as notification that a person has commenced or ceased to be a secretary or executive officer as required by Section 94 of the *Gaming Machine Act 1991*.

The Queensland Office of Gaming Regulation may give some or all of this information to relevant government agencies listed in Schedule 1 of the *Gaming Machine Act 1991*.

**Gaming Machine Licence Number:** \_\_\_\_\_

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Licensed Premises Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Telephone No: (W)** \_\_\_\_\_ **(H)** \_\_\_\_\_

**PLEASE NOTE:** The term **Executive Officer** means each of the Chairperson, Managing Director, or other principal executive officer of the body corporate and every member of any executive, governing or management body of the body corporate (by whatever name called). S.2 (Please ensure that this form takes into account all committee/board positions.)

*Please print details in BLOCK LETTERS*

Full Name	Address	Date of Birth	Position Held (e.g. Secretary)	Date Of Change
			Commenced / Ceased	
			Commenced / Ceased	
			Commenced / Ceased	
			Commenced / Ceased	
			Commenced / Ceased	
			Commenced / Ceased	
			Commenced / Ceased	
			Commenced / Ceased	
			Commenced / Ceased	

\_\_\_\_\_  
Signature of Executive Officer or Gaming Nominee

\_\_\_\_\_  
Print Name in full

**Directions**

1. Provide details of each person who has commenced or ceased as an Executive Officer.
2. Each person when **newly appointed** must complete a Personal Probity Form (Short Form) for the relevant licensee category (for privacy purposes each Probity Form may be lodged in a separate sealed envelope).
3. Cross out Commenced or Ceased whichever is not applicable.
4. This form and the Personal Probity Form (Short Form) (where required) must be forwarded to the Queensland Office of Gaming Regulation within 7 days of any change of officers. (Maximum Penalty – 40 penalty units)